

Dunvegan Community Trust SCIO

Safeguarding Policy (Children & Protected Adults)

Dunvegan Community Trust is committed to protecting children, young people and protected adults who participate in activities organised by the Trust. This Policy explains how we work to protect vulnerable groups and to provide parents, staff, volunteers and other organisations and stakeholders with the overarching principles that guide our approach. Any questions regarding this policy should be sent by email to dunvegancommunitytrust@gmail.com

Dunvegan Community Trust may work with children and protected adults as part of its activities. These may include:

- Community events
- Training events
- Events involving school age pupils
- Transport to and from events or facilities

Principles

- We believe that children, young people and protected adults should never experience abuse of any kind. We have a responsibility to keep people safe and to practice in a way that protects them.
- We recognise that the welfare of children, young people and protected adults is paramount. All, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have a right to equal protection from all types of harm or abuse.
- We will work in partnership with statutory agencies, children, young people, protected adults, their parents and carers to ensure a person's welfare.

We will seek to keep children, young people and protected adults safe by:

- Appointing a nominated safeguarding lead – this person should know about child protection and the PVG Scheme. <https://www.mygov.scot/pvg-scheme/>

- Recruiting staff and volunteers safely, ensuring all necessary checks are made.

NOTE: the roles currently carried out by staff and volunteers are not considered regulated roles and any activities with children, young people and protected adults takes place in a public setting where guardians are present. Should this change in future, this policy will be immediately reviewed, the Trust will enrol in the PVG scheme and anyone in a regulated role will be required to undergo a PVG check.

- Providing effective management for staff and volunteers through supervision, support, training and quality assurance measures.
- Ensuring that we provide a safe physical environment for all by applying health and safety measures in accordance with the law and regulatory guidance
- Ensuring that we have effective complaints measures in place, including processes to manage any allegations against staff and volunteers.
- Recording and storing personal information in accordance with the General Data Protection Regulations, see our privacy and data protection policy for more information.

Responding to concerns about a person's wellbeing.

- All staff, members and volunteers of Dunvegan Community Trust have an ethical duty to report any reasonable concern about an individual's wellbeing. They should inform the nominated safeguarding lead of any concerns who will then report any concerns to the relevant social work team
- If there are any serious concerns or if a person is at immediate risk of harm, the

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Police should be contacted without delay.

Managing allegations against staff and volunteers.

- Any criminal allegation made against any staff or volunteers will be reported to the Police and fully investigated.

Photography and image sharing guidance.

- To comply with the General Data Protection Regulations 2018, we will rely on the legal basis of legitimate interest or, where necessary, consent to take photographs and video and use these images.
- At public events there will be sufficient announcements and signage indicating an intention to take photographs and video along with details of the intended use of the images, how to withdraw consent and how to access the Trust's privacy and data protection policy.
- For smaller events or private events where individuals book a place through the Trust, consent will be requested prior to taking any images, preferably in writing during the booking process.
 - At events where children will be in attendance and pictures will be taken, notice should be given in advance, via social media advertising or newsletter, that there will be event photography, what the images will be used for and how to opt out. This should also be reiterated on the day. Prior to getting photographs of children at events, consent should be sought from their parents. Consent should not be necessary when photographing/ videoing a crowd where the individuals remain relatively anonymous.

Nominated Safeguarding lead: Katie Mitchell-Wright

Contact: Katie Mitchell-Wright

Email: trustee2@dunvegantrust.co.uk

Website: www.dunvegancommunitytrust.co.uk

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