

Dunvegan Community Trust SCIO

Conflicts of Interest Policy and procedure

This policy protects the reputation of our organisation. It means people can trust board members of Dunvegan Community Trust to make fair decisions.

All trustees of Dunvegan Community Trust have a duty to act in the best interests of Dunvegan Community Trust and our beneficiaries when making decisions.

As trustees we will avoid any conflicts of interest or loyalty (actual and perceived) between the interests of Dunvegan Community Trust and our own personal, professional, and financial interests.

Examples of a conflict of interest include :

- A trustee who is employed by another organisation, competing for the same funding/contracts.
- A trustee who is related to a contractor or contracted member of staff where a decision is being made about procurement or pay.
- A trustee who has a financial interest in a business that may do work or provide services for our organisation.
- A trustee who is also a service user where a decision is being made about increasing of fees

Each trustee will record details of any conflict of interest when they are appointed. This [Register of Interests](#) will be updated annually.

Declaration of conflict of interest will be a standard agenda item.

Trustees will identify and disclose any conflict of interest at the start of a meeting. The trustee will then withdraw from the discussion, and not take part in the decision and/or vote on this item.

The disclosure of a conflict of interest and the actions taken will be noted in the minutes.

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