



# DUNVEGAN COMMUNITY TRUST

## Committee Meeting Minutes: 12 August 2025

### 1 Welcome & Apologies:

Present: Katy Lawrence (KL), Jason Bold (JB), Sylvia Meyer (SY), Emma Jane Morrison (EJM), Bryony Anderson (BA)

Present on Zoom: Mali MacLennan (MM)

Apologies: Stuart Cullen (SC)

KL welcomed everyone to the meeting.

2 Adoption of previous minutes: SY proposed, KL seconded

### **BA will upload minutes to the website**

### 3 Conflicts of interest

- EJM with educational grant application, will not participate in this discussion

### **Actions:**

### 4 Financial Update

- Year to 6 August 2025: income £233,180.18 (including some funding towards playpark equipment which has been accounted as an asset), total outgoings £41,441.75 direct (grants, staff) plus £54,951.16 administrative (all other project and organisational expenditure). Operating surplus for this year to 6 Aug is £57,737.41
- Playpark shows a surplus of £2,293.77, which can be used towards grass cutting costs, yearly inspection and any additional planting/raised beds.
- Date set for budget meeting, to include KL, JB, MM and BA - Friday 29 August with MM and BA to meet in advance to draft a budget document to discuss.

### **Actions: Budget meeting before next committee meeting KL, JB, MM, BA**

### 5 Statutory inspections

- Playpark: MM did inspection last week. Comment about tree branches over steps, Murdo to trim.
- Minibus: quarterly inspection last week, no issues flagged. MM to check if we still have a fuel account at Atholl Filling Station with new owners.

### **Actions: Check fuel account at filling station MM**

### 6 Membership update

- Membership is standing at 74% full members, need to get past 75%.
- New members and those withdrawing membership reviewed and approved by committee.

### **Actions: Encourage further membership from DCC area ALL**

### 7 Constitutional changes and next AGM

- Noticed in DCT Constitution that members can serve two terms, but there is no definition of a term length. Checked with DTAS if this was an issue, and they confirmed a clause should be added that defines the length of a term. Community Land Scotland confirmed terms are usually three years, so need to agree wording of this, then get it approved at AGM (need to send out in advance of AGM)
- Check if we can change clause about how membership is approved
- Minibus users outwith DCC area needing to be associate members is skewing our membership percentages, and we are working to keep working within the Constitution.

Dunvegan Community Trust SCIO (SC052078)

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This could continue to be a problem in future, and with a bigger community transport project we may need to consider setting up a separate organisation that covers NW Skye and is a community transport SCIO or company. Currently manageable.

- Could we add a clause about addressing rural transport barriers in NW Skye into the Constitution
- Need to consider how to advertise for new committee members, Broadford & Strath Community Company have a trustee recruitment pack we could look at. At least two seats to fill.
- KL not available for next meeting date of 23 Sept, reschedule to Monday 29 Sept.

**Actions: Check potential Constitutional changes with OSCR MM**  
**Advertising for trustees ALL**  
**Change hall booking for next meeting BA**

#### 8 Project Officer update

- Purchase process ongoing, second version of discharge only recently been signed by Kenny Munro but will check in that it is progressing how it needs to. Seller needs to register the lease variation so the tenancy agreement can be passed to DCT, BA to flag this up with Joe Smale.
- Rural Design are checking ventilation for building 2 to remove mechanical ventilation, discussion about the use of building 1 and how often doors will be open and if mechanical ventilation will be practical, committee have decided to ask Rural Design to remove mechanical ventilation from both buildings.
- Discussion with Rural Design about the location of the EV charger for the accessible space ongoing
- Tool library - first tool drive potentially scheduled at hall for 11 October, to give information and to collect tool donations, potential issues of storage if Gaeltec purchase hasn't gone through by then - will adjust date depending on what happens with conveyancing (NOTE: date now changed to 8 Nov). Some people useful to contact directly about tool donations and workshops.

**Actions: Contact Joe Smale BA**  
**Contact interested parties about tool library BA**

#### 9 DCT becoming an employer

- Should we be audited (very likely if Gaeltec purchase goes through), the staff contracts could be an issue flagged by the auditor. Would be preferable to move towards an employed staff model sooner rather than later, also a good time as current contracts need reviewing anyway.
- DTAS offer 1.5hrs free with a HR expert, just need a trustee lead to take this forward as DTAS DO has suggested now would be a good point. Agreed this would be KL with support from JB.

**Actions: Contact DTAS DO to book HR support KL**

#### Development Officer update

- CAP: £10,000 funding from Nadarra at the beginning of this year, with half remaining, doing a lot of work in-house has meant that funding has stretched further. There is an upcoming teen workshop with Daniel Cullen. We have a draft of the plan to share to get comments, share with DCT committee/DCC committee, Elizabeth from CHT and DCT membership - good to get lots of input!
- Park: KL going to meet the shop owners at the waterside development to talk about the parking there, John Laing also going.
- Orbost Farmhouse: SLF stage 1 wrapped up and the report sent over, currently £500 under as a surveyor hasn't invoiced for a survey. SLF stage 2 application is in, HIE application form for their contribution is also in - SLF applications considered in early September.
- All smallholdings at Orbost are being registered as crofts, MM to check on details of this
- Community Transport Project: Date set for workshop for stakeholders early October and the transport survey for visitors is to be opened next week.

**Actions: Check on smallholdings being registered as crofts MM**

#### 10 Windfarms

- Wind2 and EDPR trying to go ahead with windfarms at Ben Ska and Balmeanach, DCT would receive benefits from those as nearest neighbours, but long time in future
- Things moving forward with Skye wide fund group (set up due to the Muirhall community benefit split of 40:40:20 Host : nearest neighbours : Skye-wide fund - discussion on whether this will be the model going forward), there will be some challenges and difficult decisions coming up but good to be working together island wide.

**Actions:**

11 Admin Officer job

- Job description developed for an expanded Admin role, adding in communications work, agreed that job description is good but will wait to advertise until set up as an employer
- Need to review all staff salaries for direct employment

**Actions:**

12 Funding Applications

- Educational Grant requested for a Higher Psychology requested by a full member, discussed and agreed by the trustees (excluding EJM).
- Dunvegan Community Hall not ready to submit an application form as they don't have all quotes in yet. MM has suggested to the Hall Committee that they look at Nadarra fund as a match funder

**Actions: Arrange payment of Educational Grant BA**

13 Update from DCC

- Road condition continues to be lobbied about and some work done
- Speeding in village is an issue, more so now the road surface is so improved
- Hornival Road has been closed for three days now, so work has started there
- Highland Council may not have funds for LED speed reduction signs, DCT discussing offering to part fund these in order to make this happen. SY to let DCC and councillors know at their next meeting
- We now have a ranger, covering Claigan, Neist Point, Glenbrittle, Elgol

**Actions: Share offer to part fund speed signs with DCC SY**

14 AOB

- Police Scotland online fraud awareness training 28 October - JB and KL agreed to attend, along with BA and MM. BA to forward email to SY so it can be shared with DCC
- Report of the Trustees for the 2024 accounts signed by KL. Accountant will complete the OSCR submission

**Actions: Confirm attendance at training 28 Oct BA**

**Send off signed accounts to accountant MM**

Date of Next meeting: Monday 29 September 2025

**Meeting closed at 8.30pm**